

# **ADDENDUM NO. #2 COVER SHEET**

**March 17, 2023**

**Greene County Regional Airport Authority  
Greene County – Lewis A. Jackson Regional Airport  
Xenia, Ohio**

**Terminal Building Interior Renovations  
AIP # - Not Applicable**

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**Terminal Building Interior Renovations  
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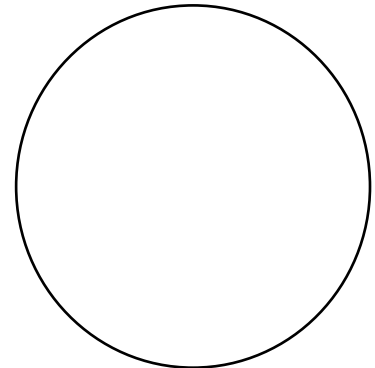
**TO: All Plan-holders of Record**

The following addendum items supplement, clarify, modify, change, replace, delete from or add to, the requirements of the contract documents for this project. The articles contained in the addendum take precedence over the requirements of the previously published contract documents. Where any article of the contract specifications or any detail of the contract drawings is modified or any paragraph, subparagraph or clause thereof is modified or deleted by the articles contained in this addendum, the unaltered provisions of that article, paragraph, subparagraph or clause shall remain in effect.

PREPARED BY: Woolpert, Inc.  
4454 Idea Center  
Dayton, Ohio 45430

March 17, 2023

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## **ADDENDUM BEGINS**

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### **PAGES THAT WERE CORRUPTED IN ADDENDUM 1**

1. Replace corrupted pages in Addendum 1 with pages that are attached.
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## **ADDENDUM ENDS**

## **ALLOWANCE WORK**

After the pre-bid meeting, it was discovered that the wall between vestibule 100A and the windows (left of the 100A doorway as you are exiting the building) needs to be corrected due to a bulged joint. Attached is a photo of the wall area that shows the bulged joint. An allowance has been included on Page 1/4 – REVISED ADDENDUM #1 that's to be added to the Contractor's bid to potentially to correct this situation. If the contract is awarded, the Contractor will review this area with the Airport and Woolpert to determine an appropriate correction. A cost to perform the correction will be agreed upon between all three parties. If a cost is agreed upon, work to make the corrections will move forward based upon the agreed cost. Payment for the corrections will only be made from the Allowance. If a cost cannot be agreed upon by the three parties, the work may not be performed. Only by approval of the Airport may the allowance be used, and the Contractor receive payment.

## **QUESTIONS RECEIVED**

Q1 – Who will remove furniture from the building prior to construction?

**A1 – The Owner will remove furniture from the building prior to construction.**

A2 – What is the cost for the permit?

**A2 – After the pre-bid meeting, it was determined that Woolpert will submit and pay for building permits. This includes Architectural/Structural, Electrical, and Mechanical/Plumbing. Contractor will be responsible to pick all permits from the Greene County Building Authority and pay for and manage the inspections process.**

Q3 – What are the acceptable working hours on this project?

**A3 – Typical hours are 7:00am – 5:00pm, but the contractor may work other time periods as coordinated with and approved by the Airport Manager.**

Q4 – Is there any phasing to the project or will the entire space be available to the contractor?

**A4 – There are no phasing requirements. The entire space will be available to the contractor. The space will be closed to the public and to all airport operations during construction.**

Q5 – Will the space be occupied during construction?

**A5 – No.**

Q6 – Can the restrooms be worked on concurrently?

**A6 – Yes. Restrooms will not be in use during the construction period.**

Q7 – Will the contractor need to supply portable restrooms for any occupants remaining in the building if it will be occupied?

**A7 – No. At the contractor's discretion, they may position portable restrooms for their workers outside the building at a location approved by the Airport Manager.**

Q8 – For the vestibule to be built in the hangar, do the walls go to the ceiling above or just high enough for a vestibule?

**A8 – Walls do not go to the hangar ceiling, only high enough to enclose the space. A GWB ceiling will be constructed for this vestibule.**

Q9 – Will there be work associated with the existing doors that go to the north from the proposed lobby area and Pilot's Lounge?

**A9 – No. The two existing doors will remain as is.**

Q10 – Will there be work associated with the existing doors that go to the north from the proposed lobby area and Pilot's Lounge?

**A10 – No. The two existing doors will remain as is.**

Q11 – Is a 4 ft high tile wainscot to be installed on the walls in the restrooms?

**A11 – Yes.**

Q12 – Will a fire extinguisher cabinet and fire extinguisher be required to be installed?

**A12 – No. No new extinguishers or cabinets will be installed. The Airport does have an extinguisher and an AED that are currently mounted on a wall. The Contractor will need to remove these prior to construction beginning, store them in a safe location, and re-install them at the same location at the completion of construction.**

Q13 – I don't see any fire alarm devices on the drawings. Are there any devices needed?

**A13 – No.**

Q14 – Thoughts on the QCP certification requirements for casework scope? This is called out in the specs but was looking to see if we can get this amended?

**A14 – Specification 064100 Architectural Wood Casework, Section 1.05 Quality Assurance: All items listed under A. Fabricator Qualifications will be required. Item 1. under B. Quality Certifications will not be required.**

Q15 – Is the owner providing builder's risk insurance or will the contractor need to have that included?

**A15 – Contractor will need to have/provide builder's risk insurance.**

Q16 – How many copies of the Bi Proposal are required?

**A16 – Only one copy is required.**

Q17 – What is the earliest date that we will be able to get submittals sent in and approved so that we can be ahead of the game before the project can start?

**A17 – It is anticipated that an Administrative Notice to Proceed will be issued on or about May 1, 2023. Once issued, the contractor can begin providing submittals for review and approval.**

Q18 – Submit for consideration Scranton Products HDPE bathroom partitions.

**A18 – HDPE products will not be considered. Owner has requested stainless steel.**

### **PRE-BID MEETING**

1. A pre-bid meeting and site walk through took place in the Greene County – Lewis A. Jackson Regional Airport Terminal Building March 14, 2023 at 10:00am EDT. Attached are meeting minutes from the meeting and a list of attendees

### **CLARIFICATIONS / RFI RESPONSES**

1. Prospective bidders may look at and inspect the proposed construction area before submitting a bid. Please contact the Airport Manager, Dave Kushner, at 937-376-8107 for access to the proposed construction area.
2. The asbestos report discusses asbestos on doors to the mechanical room and restroom in the hangar. These are outside of the work area. **Abatement of the asbestos in this area is not to be included in the bid.**
3. After the pre-bid meeting, it was determined that Woolpert will submit and pay for building permits. This includes Architectural/Structural, Electrical, and Mechanical/Plumbing. Contractor will be responsible to pick all permits from the Greene County Building Authority and pay for and manage the inspections process.
4. There is a metal cabinet/box in room 101A (across from Men's restroom) that contains electronics for an operating Automated Weather Observation System (AWOS). This box is not to be disturbed during construction. The contractor must assure that the AWOS remains in service at all times during construction. The Airport will provide a cabinet or shelf for the box to sit on.

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## **ADDENDUM ENDS**

## **Demonstration of Good Faith Efforts - Forms 1 & 2**

**[The following “Form 1” and “Form 2” are provided for illustrative purposes ONLY. Other forms of documentation are acceptable.]**

*[Any forms recipients develop and use for purposes of assessing bidders’/offerors’ good faith efforts should be provided as part of the solicitation documents.]*

### **FORM 1: DISADVANTAGED BUSINESS ENTERPRISE (DBE) UTILIZATION**

The undersigned bidder/offeror has satisfied the requirements of the bid specification in the following manner:

☐ Bidder/offeror has met the DBE contract goal

The bidder/offeror is committed to a minimum of \_\_\_\_ % DBE utilization on this contract.

☐ Bidder/offeror has not met the DBE contract goal

The bidder/offeror is committed to a minimum of \_\_\_\_% DBE utilization on this contract and has submitted [or “will submit,” if recipient made compliance a matter of responsibility] documentation demonstrating good faith efforts.

Legal name of bidder/offeror’s firm: \_\_\_\_\_

Bidder/Offeror Representative:

\_\_\_\_\_  
Name & Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**FORM 2: LETTER OF INTENT**

*Note: The authorized representative (AR) named below must be an individual vested with the authority to make contracting decisions on behalf of the firm.*

Name of bidder/offeror's firm: \_\_\_\_\_

Name & title of firm's AR: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of DBE firm: \_\_\_\_\_

Name & title of DBE firm's AR: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Work to be performed by DBE firm:

<i>Description of Work</i>	<i>NAICS</i>	<i>Dollar Amount / %*</i>	<i>Dealer/Manufacturer**</i>

*\*Percentage is to be used only in negotiated procurements, including design-build contracts*

*\*\*For material suppliers only, indicate whether the DBE is a manufacturer, or a regular dealer as defined by §26.55.*

The undersigned bidder/offeror is committed to utilizing the above-named DBE firm for the work described above. The total expected dollar value of this work is \$ \_\_\_\_\_. The bidder/offeror understands that if it is awarded the contract/agreement resulting from this procurement, it must enter into a subcontract with the DBE firm identified above that is representative of the type and amount of work listed. Bidder/offeror understands that upon submitting this form with its bid/offer, it may not substitute or terminate the DBE listed above without following the procedures of 49 CFR Part 26, §26.53.

\_\_\_\_\_  
Signature of Bidder/Offeror's Authorized Representative

Date: \_\_\_\_\_

The undersigned DBE affirms that it is ready, willing, and able to perform the amount and type of work as described above, and is properly certified to be counted for DBE participation, therefore.

\_\_\_\_\_  
Signature of DBE's Authorized Representative

Date: \_\_\_\_\_

**If the bidder/offeror does not receive award of the prime contract, any and all representations in this Letter of Intent shall be null and void.**

***Submit this page for each DBE subcontractor.***

### **DBE Monitoring and Enforcement Mechanisms**

The [Greene County Regional Airport Authority](#) has available several remedies to enforce the DBE requirements contained in its contracts, including, but not limited to, the following:

1. Breach of contract action, pursuant to the terms of the contract.
2. Breach of contract action, pursuant to the laws of the State of Ohio

In addition, the Federal government has available several enforcement mechanisms that it may apply to firms participating in the DBE problem, including, but not limited to, the following:

1. Suspension or debarment proceedings pursuant to 49 CFR Part 26
2. Enforcement action pursuant to 49 CFR Part 31
3. Prosecution pursuant to 18 USC 1001.